

**TELANGANA STATE COUNCIL OF HIGHER EDUCATION: HYDERABAD
DEPARTMENT OF TECHNICAL EDUCATION**

TSECET-2023 ADMISSIONS

From
The Convenor,
TSECET-2023 (Admissions),
Sanketika Vidya Bhavan,
Masab Tank, Hyderabad-500 028.

To
The Principals of all Private Engineering /
B.Pharmacy Colleges of Telangana State.

Sir,

Sub:-TSECET-2023 Engineering / Pharmacy Admissions (Lateral Entry) -
Communication of Guidelines to fill the left over vacancies during
Institutional Spot Admissions - Regarding.

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The Principals of the Private Engineering / Pharmacy Colleges in the State are well aware that the final phase of web allotments for admission into lateral entry of Diploma Holders in Engineering colleges have been completed and the candidates were instructed to report at the respective allotted college latest by **30-08-2023**. The following guidelines are issued to the Principals to enable them to fill the vacancies during the Institutional Spot Admissions. Principals are requested to adhere to the time schedule and guidelines prescribed here under.

1. The Principals are requested to thoroughly verify the original certificates of the candidate and collect one set of Xerox copy of the certificates and original Transfer Certificate (T.C).
2. List of allotted candidates and vacancy position after conclusion of the web counselling are placed in the website.
3. Institutional spot admissions are permitted for those institutions which are under Convenor TSEAMCET-2022 Admissions SW-I counselling for the Academic Year 2022-23.
4. Candidates have been asked to report at the respective colleges on or before **30-08-2023** without fail. The left over vacancies branch-wise at the end of final phase allotments will be placed in website <https://tsecetd.nic.in>. You are permitted to fill these vacancies along with not reported/cancellations done through online. Further you are also permitted to fill the left over Convenor vacancies of last year. The branch-wise left over Convenor vacancies of last year will be updated in the website on **03-09-2023**.
5. EWS Quota vacant (unfilled/not reported/cancelled) seats are not permitted to fill under institutional spot admissions.

6. Principal of the colleges shall verify the list of candidates allotted to the respective institutions in final phase of counselling and **shall not continue any candidate who is not present in the current list of allotments.** They shall be directed to report at the newly allotted Institution immediately i.e., on or before **30-08-2023**. The Principal will be held responsible for any lapse in this regard.
 7. All the Principals are hereby informed to update the joining details of the candidates on or before **01-09-2023** before arriving at the final vacancies to be considered for Spot Admissions.
 8. No candidate shall be admitted in Spot Admissions without verification of original certificates.
 - 9. The Principals shall inform the candidates that Fee Reimbursement is not applicable to the candidates admitted Under Institutional Spot Admissions.**
 10. Scrupulously follow the guidelines mentioned below while admitting the candidates.
- I. Issue a Notification in a Daily Newspaper indicating the date of Spot Admissions.

II. Eligibility Criteria:

- a. Candidates shall not be allowed for Spot Admission without verification of original certificates.
- b. The vacancies are to be filled first with those qualified in TSECET-2023 and passed in qualifying examination, possessing 44.5% and above (for OC) and 39.5% and above for (BC/SC/ST) in the relevant Diploma / B.Sc. Examination.
- c. If the vacancies are still left, Candidates who have passed Diploma / B.Sc. Examination with 44.5 % and above (OC), 39.5% and above (BC/SC/ST) are to be considered.
- d. Follow the conversion of CGPA into percentage as mentioned below.
$$\text{Percentage of marks} = (\text{CGPA} - 0.5) * 10$$
- e. Candidates who satisfy the definition of Local / Non-Local shall alone be granted admission.
- f. Candidates whose diploma is from Other State but either of the parents resided for a period of 10 years in Telangana /A.P State are eligible for Spot Admissions. In such case the Parent Residence certificate issued by competent authority for a period of 10 years shall be produced.
- g. Candidates possessing Diploma Certificates other than those issued by the State Board of Technical Education, Telangana /A.P shall be asked to get the Equivalency Certificate from Telangana SBTET, Hyderabad before granting admission.

- h. Eligibility master in the annexure enclosed shall be followed for candidates qualified in TSECET.
- i. Candidates who have passed the Three year B.Sc Degree Examination with Mathematics as one of the subjects in the group combination from a recognized University in the State or its equivalent examination are eligible for entry into the relevant courses of Engineering as per G.O. in vogue. All Diploma Holders are to be considered first for available vacancies and thereafter B.Sc passed candidates for left over vacancies in the Institutional Spot admission.

III. Certificates to be verified:

- a. Diploma / B.Sc. Original.
- b. Memorandum of Marks for duration of Diploma Course.
- c. Study Certificate.
- d. Residence Certificate, if required.
- e. TSECET- 2023 Rank Card, if qualified.
- f. TSECET -2023 Hall Ticket, if qualified.
- g. Caste Certificate, if applicable.

IV. The following are the details of Fee to be paid (including Telangana Green Fund) by the candidates admitted under institutional spot Admissions.

- (A) TSECET-2023 Qualified Candidates : Rs. 1300/-
- (B) TSECET-2023 Not Qualified Candidates : Rs. 2100/-

Principals shall make sure of the eligibility criteria prescribed for admission before granting admission to the candidates.

V. Spot Admission Schedule

S.No	Spot Admission Activity	Date
1	Issue of Notification by the colleges	03-09-2023
2	Publishing of Notification in Newspapers	04-09-2023
3	Commencement of Receiving applications	04-09-2023
4	Last date for receiving of applications	05-09-2023
5	Spot admission at Institutions	06-09-2023
6	Last date for uploading of spot admission candidate details through online	07-09-2023
7	Submission of Hard Copies of relevant certificates in person to the Convenor TSECET-2023 Admissions, Sankethika Vidya Bhavan, Masab Tank , Hyderabad - 500028	08-09-2023

UPLOADING SPOT ADMISSIONS DETAILS OF CANDIDATES.

- The website <https://tsecetd.nic.in> will be available on **04-09-2023** for Spot Admission activity.
- Ascertain the vacancies available and enter the details of spot admitted candidates.
- Take the print out of the details entered. Verify thoroughly for candidate name, father name, category, SSC Hall Ticket, TSECET-2023 Rank if any, branch of admission and other details. Make necessary modification if required and save the details. No further modifications are allowed after this.
- Take final printout of list of candidates and shall enclose the following hard copies as per the serial number in the list.

SEQUENCE OF DOCUMENTS TO BE ENCLOSED

- Receipt containing the details of online payment made through website for an amount as mentioned in the spot admissions guidelines. Write college name with full address and counselling code on back side of the Receipt containing the details of online payment made.
- Covering letter addressed to the Convenor, TSECET-2023 Admissions, Sankethika Vidya Bhavan, Masab Tank, Hyderabad-500028, it shall contain the following details.
 - Receipt containing the details of online payment made through website:
 - College counselling code :
 - Contact person name (Looking after admissions) with mobile no:
 - Details of spot admissions :
 - ✓ Number of candidates **qualified** in TSECET :
 - ✓ Number of candidates **not qualified** in TSECET :
- Newspaper copy of notification for conducting spot admissions.
- Certification by the Principal that the admissions made are as per the guidelines laid down in respect of Local and Non-Local definition mentioned in presidential order.
- The following certificates (Xerox copies) of the candidates admitted under spot admissions.
 - TSECET-2023 Rank Card (for qualified candidates)
 - S.S.C or its equivalent marks memo
 - Diploma/B.Sc or its equivalent marks memos
 - Study Certificate (from VII to Diploma/ B.Sc)
 - Caste certificate, if applicable

All the above certificates shall be attested by the Principal concerned with seal.

- Ratification of the candidates whose certificates are submitted along with the above list will be considered and subsequent submission of certificates after due date will not be entertained.

Last date for submission of hard copies (in person): 08-09-2023.

NOTE: These guidelines are not applicable for University Engineering / Pharmacy colleges and Self Financed programmes of Universities.

Commissioner, Technical Education &
Convenor, TSECET-2023 Admissions