

TELANGANA STATE COUNCIL OF HIGHER EDUCATION: HYDERABAD
DEPARTMENT OF TECHNICAL EDUCATION
TSEAMCET-2023 ADMISSIONS

From
The Convenor,
TSEAMCET-2023 (Admissions),
Sanketika Vidya Bhavan,
Masab Tank, Hyderabad-500028.

To
The Principals of all
Private Engineering Colleges of Telangana State.

Sir,

Sub: **TSEAMCET-2023 Engineering Admissions – Communication of Guidelines to fill the leftover vacancies by internal sliding and Spot Admissions during Institutional Spot Admissions-Regarding.**

The Principals of the Private Engineering colleges in the State are well aware that the Special Phase of web allotments for admission into Engineering colleges have been completed and the candidates were instructed to report at the respective allotted college latest by **29-08-2023**. The following guidelines are issued to the Principals to enable them to fill the vacancies during the institutional spot admissions.

1. The Principals are requested to thoroughly verify the original certificates of the candidates and collect one set of Xerox copies and original Transfer Certificate (T.C).
2. List of allotted candidates and the left over vacancies branch wise at the end of Special Phase allotments are placed in website <https://tseamcet.nic.in>
3. Principals/Managements of the colleges shall verify the list of candidates allotted to the respective institutions in Special phase of counselling and **shall not continue any candidate who are not present in the current list of allotments**. They shall be directed to report at the newly allotted Institution immediately.
4. All the Principals are here by informed to update the joining details of the candidates on or before **30-08-2023**, the website remains closed thereafter.
5. EWS Quota vacant (unfilled/not reported/cancelled) seats are not permitted to fill under institutional spot admissions. The Convenor allotted candidates with EWS eligibility are eligible to compete for OC seats for internal sliding. However, such vacated EWS seats are not permitted to fill under Institutional Spot Admissions.
6. The Principals are permitted to fill the above final vacancies by Internal Sliding / Spot Admissions to be held at institutional level duly following the merit and reservation category with eligible candidate as per the schedule mentioned below by notifying in any one of the newspapers in the State.

S.No	Spot Admission Activity	Date
1	Displaying the details of vacancies	30-08-2023
2	Internal Sliding at the institution	01-09-2023
3	Issue of notification by the colleges	01-09-2023
4	Publication of notification in the newspaper to fill leftover vacancies under Spot Admissions	02-09-2023
5	Displaying the details of leftover vacancies	02-09-2023
6	Date of Spot Admissions	03-09-2023 to 04-09-2023
7	Last date for uploading of spot admission candidate details through online	05-09-2023
8	Last date for submission of Hard Copies of relevant certificates in person to the Convenor TSEAMCET - 2023 Admissions, Sankethika Vidya Bhavan, Masab Tank, Hyderabad-500028	06-09-2023

7. No candidate shall be admitted in spot admissions without verification of original certificates.
8. The Principals shall inform the candidates that fee reimbursement is not applicable to the candidates admitted under Internal Sliding / Spot Admissions to be held at Institutional level.
9. Follow the guidelines mentioned below while admitting the candidates.

I. Eligibility Criteria:

- a. Candidates shall not be allowed for spot admission without verifying original certificates.
- b. The vacancies shall be first filled with the internal sliding candidates and the final resultant vacancies except EWS Quota seats shall be filled under spot admissions.
- c. The vacancies are to be filled first with the candidates qualified in TSEAMCET-2023 and passed in qualifying examination i.e., 10+2 or its equivalent with group subjects as Mathematics, Physics and Chemistry and possessing 40% (39.5% & above can be taken as 40%) marks in group subjects in respect of SC/ST/BCs and 45% (44.5% and above can be taken as 45%) for others are eligible for Spot Admissions
- d. If the vacancies are still left, candidates without TSEAMCET-2023 Rank and passed qualifying examination i.e., 10+2 or its equivalent with group subjects

as Mathematics, Physics and Chemistry and possessing 40% (39.5% & above can be taken as 40%) marks in group subjects in respect of SC/ST/BCs and 45% (44.5% and above can be taken as 45%) for others

- e. While affecting the internal sliding please note that, a category seat vacated by a candidate should be first given to that category candidate and if the candidate is not available the same should be offered to the next reservation category as mentioned in the annexure before diverting the seat to open competition.
- f. If the particular candidates are not available, they should be converted to another categories as per the Annexure enclosed i.e., finally after exhausting all category candidates the vacancies should be diverted to open category.
- g. Candidate belonging to other state and completely studied there (Other State) and whose parents belong to other state and residing there only is not eligible for admission. He / She cannot be considered even as Non-Local (NL) candidate to Telangana State for admission and ratification will not be given for such cases if they admit the candidate by violating the guidelines issued.
- h. Further the candidates admitted during institutional spot admissions are to be informed that their spot admissions are subject to ratification by the Convenor, TSEAMCET-2023 Admissions. In case if spot admission given to a particular candidate is not ratified by the Convenor, he / she has to quit the college immediately. This has to be made clear to every candidate on the day of conducting the spot admissions in the college.
- i. Candidates possessing intermediate or its equivalent certificates other than those issued by the Board of Intermediate Education, Telangana /A.P shall be asked to get the Equivalency Certificate from Board of Intermediate Education, Telangana before granting admission.

II. Certificates to be verified:

- a. SSC Marks Memo Original.
- b. Intermediate or its equivalent Original.
- c. Study Certificates Originals.
- d. TSEAMCET-2023 Rank Card, if qualified
- e. Caste Certificate, if applicable.
- f. Residence Certificate, if applicable.

III. The following are the details of Fee to be paid by the candidates through online admitted under Institutional Spot Admissions.

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|---|---|-----------|
| a) TSEAMCET-2023 Qualified Candidates | : | Rs.1300/- |
| b) TSEAMCET-2023 Not Qualified Candidates | : | Rs.2100/- |

Principals shall make sure of the eligibility criteria prescribed for admission before granting admission to the candidates.

UPLOADING SPOT ADMISSIONS DETAILS OF CANDIDATES.

- The website <https://tseamcetd.nic.in> will be available on **02-09-2023** for uploading the details of Internal Sliding / Spot Admission candidates.
- Ascertain the vacancies available and enter the details of Internal Sliding / Spot admitted candidates.
- Take the print out of the details entered. Verify thoroughly for candidate name, father name, category, SSC Hall Ticket, TSEAMCET-2023 Rank if any, branch of admission and other details. Make necessary modification if required and save the details. No further modifications are allowed after this.
- Take final printout of list of candidates and shall enclose the following hard copies as per the serial number in the list.

SEQUENCE OF DOCUMENTS TO BE ENCLOSED

- Receipt containing the details of online payment made through website for an amount as mentioned in the spot admissions guidelines. Write College Name with full address and counselling code on back side of the Receipt containing the details of online payment mode.
- Covering letter addressed to the Convenor, TSEAMCET-2023 Admissions, Sankethika Vidya Bhavan, Masab Tank, Hyderabad-500028, it shall contain the following details.
 - Receipt containing the details of online payment made through website:
 - College counselling code :
 - Contact person name (Looking after admissions)with mobile no:
 - Details of spot admissions :
 - ✓ Number of candidates **qualified** in TSEAMCET :
 - ✓ Number of candidates **not qualified** in TSEAMCET :
- Newspaper original copy of notification for conducting spot admissions.
- List of Internal Slided / Spot admitted candidates downloaded from the website along with relevant documents.
- Certification by the Principal that the admissions made are as per the guidelines laid down in respect of Local and Non-Local definition mentioned in Presidential Order.
- The following certificates (Xerox copies) of the candidates admitted under spot admissions.
 - TSEAMCET-2023 Rank Card (for qualified candidates)
 - S.S.C or its equivalent marks memo
 - Intermediate or its equivalent marks memo
 - Study Certificate (from VI to Intermediate)
 - Caste Certificate(If applicable)

All the above certificates shall be attested by the Principal concerned with seal.

- Ratification of the candidates whose certificates are submitted along with the above list will be considered and subsequent submission of certificates after due date will not be accepted.
- Last date for uploading of Internal Sliding / Spot Admissions candidate details through online **05-09-2023**.

Last date for submission of hard copies (in person): **06-09-2023**.

NOTE: These guidelines are not applicable for University Engineering /Pharmacy colleges and Self-Financed programmes of Universities.

Commissioner, Technical Education &
Convenor, TSEAMCET-2023 Admissions